

NEED HELP CONVINCING YOUR LEADERSHIP TO SEND YOU TO THE CONFERENCE?

Customize this request for approval letter, which will help administrators understand the value of attending the 2027 National ESEA Conference. You'll return to your district with great ideas, relevant information, and the resources you need to move your team forward to face new challenges.

Dear _____,

I am writing to request approval to attend the 2027 National ESEA Conference to be held both virtually and in-person in Louisville, KY on February 23-25, 2027 at the Kentucky International Convention Center. The National ESEA Conference is three days of learning and skill-building focused on supporting disadvantaged children. The Conference welcomes thousands of K-12 educators from across the country each year. The event focuses on sharing resources and strategies relevant to Title I and a wide range of other federally funded programs. These efforts aim to support the academic success of disadvantaged and underserved student populations.

Participants include state agency officials, school district administrators, school building leaders, and teachers – all gaining new knowledge, instructional strategies, and skills needed to transform student learning while positively impacting the future of our students. There are more than 100 conference sessions organized into four tracks, allowing me to tailor my learning experience to the topics most relevant to my professional role.

As an attendee, I will participate in presentations from today’s most inspiring leaders in education. I will receive important updates from the U.S. Department of Education about federal education funding issues and meet professionals who have taken significant steps to help students succeed.

Conference sessions are a combination of large group presentations with nationally recognized speakers, and smaller interactive workshops where I would have the chance to work directly with education experts. The new information that I will be able to share with the rest of our team will be extremely valuable. All of the Conference sessions are digitally recorded and each registration includes access to all session videos for three-months after the Conference. We can extend the learning to our entire group (and amortize the cost of attendance) by incorporating Conference session videos into our professional development activities.

The Early Bird registration price is \$699, until November 1st, when the standard price of \$789 takes effect. If I wait until February, the registration price goes up to \$849.

The complete cost of my attendance is listed below:

Registration:	_____
Transportation: (airfare, train, bus, etc.)	_____
Hotel fees:	_____
Meals: (not included with registration)	_____
Other:	_____
Total Cost	_____

Thank you in advance for your consideration. I believe that attending the National ESEA Conference will build my knowledge base to help students and team members. I look forward to hearing from you on this request as soon as possible.

Sincerely,