# **EXHIBITOR PROSPECTUS**

Hosted by NAESPA, National Association of ESEA State Program Administrators

### The 2025 Conference theme is:

2025

NATIONAL

ONFERENCE

**IN-PERSON & ONLINE** 



## February 19-21, 2025 Austin, TX & Online

Austin Convention Center 500 E. Cesar Chavez St.

Dear Exhibiting Organizations,

It is once again time to start our preparations for the annual National ESEA Conference. The 2024 Conference in Portland, Oregon was a great success and we are incredibly excited to take the 2025 Conference to Austin, Texas!

We have prepared the Exhibitor Prospectus to help convey our exhibitor plans for the 2025 Conference. Please read the Prospectus thoroughly to find information such as booth map & pricing, exhibitor schedule, exhibitor badge & lead retrieval info, sponsorship opportunities and much more.

If your organization has joined us in the past then we hope to see you again soon! If your organization is new to this Conference, then we hope to help you as you consider joining us for the first time. Several long-standing exhibitors return year after year for the quality of the leads collected.

Please don't hesitate to contact me, Anthony Franklin, the Exhibit Manager, with any questions or concerns. I am happy to help and I look forward to another excellent show in Austin!

Anthony Franklin Exhibit Manager ESEA Network Anthony.Franklin@eseanetwork.org (707) 961-2080

## **IMPORTANT DATES**

#### June 4, 2024

• Booth sales open to returning exhibitors

#### June 17, 2024

 Sponsored session proposal submissions close

#### July 2, 2024

· Booth selection opens for new exhibitors

### January 17, 2025

- Pre-registration list available
- Exhibitor hotel reservations must include names of staff who will use them

#### February 18, 2025

• Exhibit Hall move-in: 12:00pm - 8:00pm

#### February 19, 2025

- Exhibit Hall early access: 8:00am 9:15am
- Exhibit Hall open: 9:15am 4:30pm

### February 20, 2025

- Exhibit Hall open: 9:00am 3:00pm
- Exhibit Hall move-out: 3:00pm 7:00pm

#### February 24, 2025

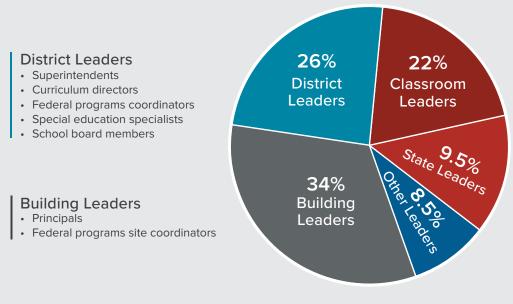
• Post-registration list available

## The National ESEA Conference Exhibit Hall features ESEA programs designed to provide support for improving student achievement

The primary audience of the National ESEA Conference is school leaders who serve students directly impacted by the Elementary and Secondary Education Act (ESEA). Our goal is to provide resources to support school leaders in their efforts to positively impact student achievement. Below are some ESEA programs that provide funding to improve the learning of underprivileged children.

- Title I, Part A Education for the Disadvantaged
- Title I, Part C Education of Migratory Children
- Title I, Part D Neglected & Delinquent
- Title II, Part A Supporting Effective Instruction
- Title III, Part A English Learners & Immigrant Education
- Title IV, Part A Student Support & Academic Enrichment
- Title IV, Part B 21st Century Community Learning Centers
- Title V, Part B Rural Education Initiative
- Title VI, Part A Indian, Native Hawaiian, and Alaska Native Education
- Title VII, Part B Education for Homeless Children and Youth (McKinney-Vento Homeless Assistance Act)
- IDEA Individuals with Disabilities Education Act (Special Education)

## **2024 Attendee Demographics**



#### **Classroom Leaders**

- Teachers
- Instructional coaches
- Resource teachers Paraprofessionals

#### **State Leaders**

- State federal programs directors
- State superintendents
- Assistant superintendents

#### **Other Leaders**

- Researchers
- Foundation program leaders
- Nonprofit administrators
- Teacher education faculty
- Parent-Teacher Organizations

# JOIN US IN AUSTIN, TX!

The 2025 National ESEA Conference will take place in Austin, Texas from February 19 - 21. We are thrilled to be joined by our longtime exhibiting partners, as well as some new ones, in this interesting and diverse city. A city that sits in the heart of Texas Hill Country, Austin boasts vibrant entertainment, art and culture, inspiring cuisine, and stunning outdoor experiences.

Please visit AustinTexas.org for more information about our 2025 host city.

## **EXHIBITOR HIGHLIGHTS**

INCLUDED! LEAD RETRIEVAL & BOOTH INSURANCE

Lead retrieval and booth insurance are included with every booth space purchase! We aim to streamline your organization's experience by not requiring additional purchases or paperwork for these amenities.

## CONCESSIONS AND SEATING FOR ATTENDEES

We're bringing a little bit of the Austin vibe to the Exhibit Hall with the food options and seating arrangements. These features are designed to give attendees more reasons to enjoy the Exhibit Hall longer.

A HYBRID EVENT We will once again host the Conference both in-person and virtually for those attendees who are unable to travel to Austin. Every in-person booth sale will come with a virtual exhibit booth free of charge. We believe that our exhibiting partners are a valuable resource to all of our attendees, and we encourage you to engage with the virtual audience as much as possible.

## EXHIBIT HALL MAP

## **BOOTH SPACES**

\$1600 to \$2000 per 10'x10' booth

The 2025 Booth map consists of over two hundred 10'x10' spaces that can be combined to create larger booth spaces. It is very IMPORTANT to recognize that the booth direction is indicated on the live booth map and cannot be changed for any reason. End caps are prohibited as they can diminish the exhibiting experience for neighboring booths.

## ALL BOOTH PACKAGES INCLUDE:

- Black booth draping
- Table, chairs, and wastebasket, based on booth package
- Conference App for collecting leads by scanning QR codes printed on attendee name badges. Information collected from scanned QR codes includes email addresses

REGISTRATION

- Company name and booth number listed in the printed Conference guide distributed to all in-person attendees
- · Electronic list of preregistered attendees available January 17, 2025 (contains name, title, organization, and mailing address only – no email addresses are included)
- Final electronic registration list at conclusion of Conference available February 24, 2025 (contains name, title, organization, and mailing address only no email addresses are included)
- · Opportunity to market your company to thousands of educators with buying authority
- Certificate of insurance is included! Each exhibiting company will be provided a pre-approved, fully compliant insurance policy with the required limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. No action is required - all the work is done for you!
- Complimentary virtual exhibit booth to connect with the remote audience

ema	email addresses														T	ABL	ΕV	// C	ЭΗА	IRS				
		100	102	104	106	108	110	112	114					l	ų	С	ON	CES	SIC	N	STA	ND		
			103 202			109 208	111 210		115 214		218	220	222	224	226	228	230	232	234	236	238			
m			203 302			209 308	211 310		215 314		219 318	221 320	223 322				231 330			237 336		F( CC	00 00	D RT
ENTRANCE	MAIN		303 402				311 410		315 414					325 424				333 432	_					
ICE			403 502				411 510		415 514			<u> </u>	423 522				431 530			437 536				
			503 602				511 610							525 624				533 632						
		715 713 711	814 812 810		815 813 811	914 912 910					1013	1114 1112 1110		1113	1214 1212 1210		1215 1213 1211	1314 1312 1310		1315 1313 1311	1414 1412 1410		SEATING	
REG		_	806		809	908 904			<b>JUN</b>	[	1007	1106 1104		1109	1208		1207	1306		1309	1408 1406		G	
REGISTRATION		703	802 800		803 801	902 900			1002 1000		1003	1102 1100			1202		1203 1201	1302		I		_		
z	RES	STR	00	MS				EN	ITF	RA	N	CE	=		R	ES	TRO	00	MS		Å			

## QUAD BOOTH ISLANDS

Combine four 10'x10' single booths on an island to create a 20'x20' quad booth island. In these spaces:

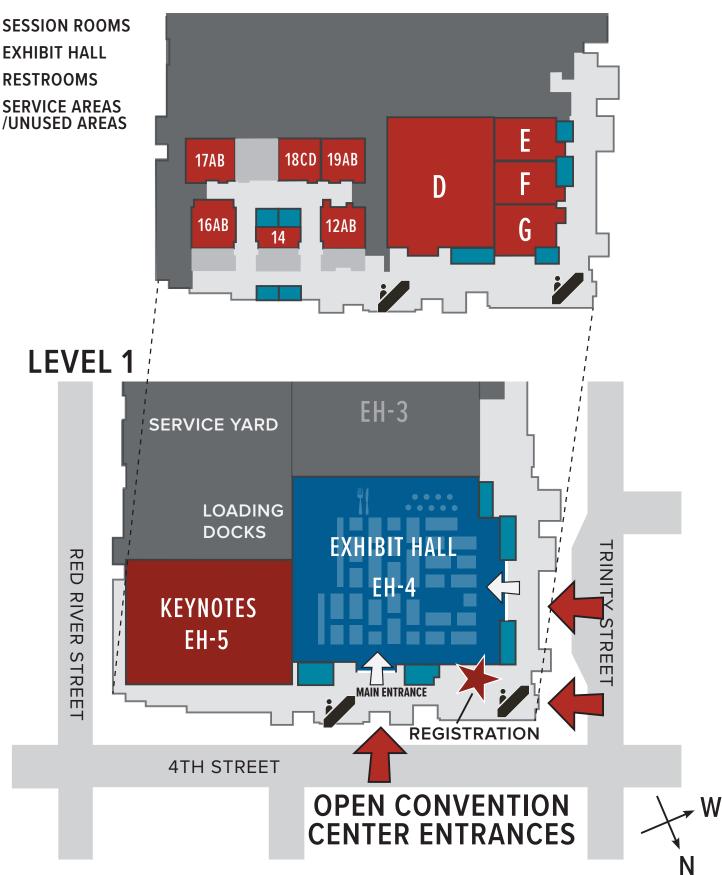
- · Custom configurations are permitted
- Hanging signs may be hung directly over the island booths

10' X 10' BOOTH

(side without border is booth front)

## **AUSTIN CONFERENCE CENTER MAP**

LEVEL 4



# EXHIBIT HALL DETAILS

## LEAD RETRIEVAL

Exhibitors use the Conference App on their mobile device to quickly and easily scan attendee QR codes. Contacts collected by your team using QR codes are accessible through the exhibitor account created on the Conference website. Attendee contact information collected in this manner includes email addresses, which are not part of the overall pre- and post-registration lists.

arning

## **EXHIBITOR BADGES**

The number of badges per exhibiting company is based on the size of exhibit space purchased.

- 10x10 5 badges
- 10x20 10 badges
- 10x30 15 badges
- 20x20 20 badges

Exhibit staff will provide their name and title during check-in at the registration counter. Additional badges are not available for purchase, but badges may be returned to the registration desk at any time to be claimed by another member of your team. Badges are required to enter the Exhibit Hall during move-in and one hour before the hall opens to attendees on Wednesday and Thursday. Anyone may enter the Exhibit Hall without a badge during open hours.

### ASSOCIATED EXHIBITOR EVENTS

All activities scheduled outside the purchased exhibit area, including meetings, special events, sales presentations, social hours, and/or receptions planned for any Conference attendees must occur outside of Conference hours and must be approved in advance by Show Management. Use the online Associated Exhibitor Events form to submit your request.

## EXHIBIT HALL SCHEDULE

The doors to the 2025 Exhibit Hall swing open on the Conference's first day and close at the end of the second. We've strategically scheduled session breaks within each day, offering attendees the opportunity to enjoy the Exhibit Hall's offerings and connect with our invaluable resource providers.

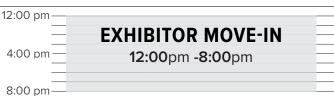
## EXHIBITORS CAN BE ATTENDEES TOO

There are many ways of connecting with attendees at the Conference. Meeting them inside the Exhibit Hall is one way. Attending sessions with them offers another incredible opportunity to extend your reach. Each exhibit space purchase includes exhibitor badges, which allow your staff to attend any session during all three days of the Conference. We encourage you to participate in sessions and learn more about what matters most to your target audience.

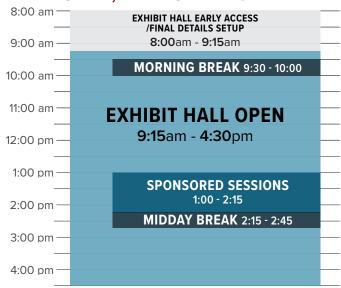
## **PROPOSAL SUBMISSIONS**

Sponsored Sessions are presentations given by organization representatives, selected for inclusion at the Conference through a competitive process. Submit your proposal for a Sponsored Session between May 1 and June 17 to be considered. See the **Proposal Submission Guidelines** for details.

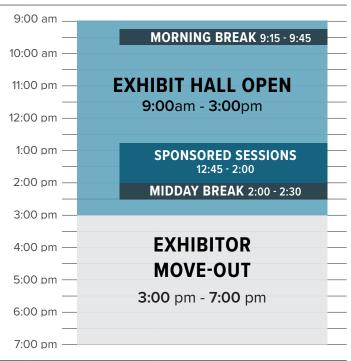
### **TUESDAY, FEBRUARY 18**



#### WEDNESDAY, FEBRUARY 19



### THURSDAY, FEBRUARY 20



### FRIDAY, FEBRUARY 21



# SPONSORSHIP OPPORTUNITIES

## **EXTEND YOUR REACH**

The following list of sponsorship packages are available for purchase (until sold out) from your account Dashboard. Visit the <u>Sponsorships page</u> at ESEAnetwork.org for complete details. If you have an idea for a sponsorship option not listed here - we want to hear from you. Please contact our Exhibit Team to discuss custom sponsorships.

#### \$390 SPONSORED PUSH NOTIFICATION - SALES OPEN JULY 2

#### (LIMITED AVAILABILITY)

Sponsor one of the daily push notifications that go out to all attendees during the Conference via the Conference App. Choose one from the list of pre-scheduled notifications. Purchase the Push Notification Sponsorship to select and reserve a specific notification - subject to availability

#### \$575 DIGITAL BILLBOARD ADVERTISING

#### (LIMITED AVAILABILITY)

Display your company ad on digital billboards placed outside every session room. Digital Signage is a lot of exposure for a small amount of money. Your ad will rotate on every digital sign with a few other organizations' ads every day of the Conference. At least 10 digital signs in total! Drive attendees to your booth and showcase your services.

Artwork must be received by December 1, 2024.

#### \$780 SPONSORED MARKETING EMAIL

#### (LIMITED AVAILABILITY)

Sponsor one of our regular Conference marketing emails that are sent to 10,000+ ESEA Network account holders in the weeks leading up to the Conference. Choose from several pre-scheduled emails and we will include your company logo, booth number(s), and a provided short article of up to 1,000 characters highlighting your company. An example marketing email is available on the Exhibitor Sponsorship web page. Purchase the sponsorship to select and reserve a specific email - subject to availability.

Artwork and article copy due dates vary.

#### \$1,250 FULL PAGE AD IN THE CONFERENCE GUIDE

#### (4 AVAILABLE)

Full-page, full-color interior display ad in the Conference Guide, which is distributed to all in-person attendees. The Guide includes fold-out convention center and Exhibit Hall maps, a session schedule overview, as well as general information on the Conference, local points of interest, and other useful Conference information.

Artwork must be received by December 1, 2024.

#### \$1,675 INSIDE BACK COVER AD IN THE CONFERENCE GUIDE

#### (1 AVAILABLE)

Reach your customers with the full-page, full-color ad on the inside back cover of our 8.5"x5.5" Conference Guide.

Artwork must be received by December 1, 2024.



# **HOW TO EXHIBIT**

## 1. LOG IN OR SIGN UP

All exhibiting organizations must maintain an organization account on www.ESEAnetwork.org. If your organization already has an account, be sure to use that log in information.

## 2. CHOOSE EXHIBIT SPACE & SPONSORSHIP ITEMS

From the Conference section of your organization account Dashboard on www.ESEAnetwork.org, click on 2025 National ESEA Conference under "Events & Subscriptions." Use the "Purchase a booth" button to select your exhibit spaces. Additional marketing and sponsorship items may be purchased with your exhibit spaces or at a later date. Exhibit spaces and sponsorships may be held for a maximum of 10 days to arrange payment when selected on or before January 17, 2025. Be sure to carefully read the Exhibitor Terms & Conditions before committing to an exhibit space or sponsorship item.

### **3. BOOK STAFF HOTEL ROOMS**

All confirmed exhibiting companies can make hotel reservations for staff members who will be attending the Conference. Book rooms as soon as possible and identify staff names when they are available, but no later than January 17, 2025 or risk cancellation without refund. Please remember that all hotel room purchases are subject to the cancellation and refund policy without exception.

### 4. FINAL STEPS

You will be emailed a notification when the Exhibitor Kit is available in early August. This will have all of the information needed for ordering decor and utilities.

## INSURANCE IS INCLUDED

## **INSURANCE**

Insurance is now provided with each in-person booth sale! Rainprotection is our insurance partner for the 2025 National ESEA Conference and we could not be happier with this no-fuss insurance plan that covers all of our exhibiting partners. Every booth purchase automatically includes a fully approved insurance certificate.

# **COMPANIES WHO EXHIBITED AT THE 2024 NATIONAL ESEA CONFERENCE**

321insight 806 Technologies, Inc. 826 National 95 Percent Group LLC Age of Learning, Inc. AIM Institute for Learning and Research Alive Studios Anvilar EdTech Apptegy Audio Resource Group Backpack Gear Inc. **Bark Technologies** Beyond the Blackboard Booksource Brainchild Brainfuse Brainspring Orton-Gillingham **Buck Institute for Education Carson Dellosa Education Catapult Learning** Center for Responsive Schools Champions® Before- and After-School Programs Cignition **Close Up Foundation** College Campus Tours, LLC Committee for Children CommonLit Confianza LLC **Consumer Financial Protection** Bureau (CFPB) Cover One CRESTSprogram **Crisis Prevention Institute** Curriculum Associates **Damand Promotions Developing Mathematical Thinking Institute** digiCOACH, Inc. E-Therapy **EAI** Education Edthena EducationHall LLC ELD APPAREL **Emerald Education Empower Educational Consulting English Learner Portal** 

**EPS School Specialty ESGI Software FACTS Education Solutions** Family Leadership Inc. Family Math Night by Math Unity FranklinCovey friEdTech **Funfillment Games LLC** Gifts Of Joy **Great Minds** Hatch Early Learning Honest Game Houghton Mifflin Harcourt Huntington Learning Centers, Inc. IM4 - Tier II SEL Interventions **IMSE-Institute for Multi-Sensory Education** Instructional Coaching Group International Baccalaureate IXL Learning Kimochis **Kish Russell Grants & Compliance Kiwico Education** Lakeshore Learning Materials Learning 2020 Inc, dba Penda Learning Learning Circle Software Learning WIthout Tears **LEGO Education** Lightspeed Technologies, Inc. Linda Letra Bilingual Books **Mackin Educational Resources** MANGO Math Group Math and Movement Math Teachers Press, inc. MindPrint Learning Move This World Mrs. Myers' Education Services NAFEPA National Comprehensive Center National Science Foundation **OrCam Technologies OSLC** Developments Incorporated Parent Parties Engage ParentPowered PDX Reading Specialist **PimsPoints** Possip **Progress Learning** 

Proximity Learning Inc. Public Consulting Group QBS, LLC Read Naturally, Inc. **Readable English Really Good Stuff** Really Great Reading Company, LLC **Rezilient Kidz RTI** International Saddleback Educational Savvas Learning Company Scholastic Inc School Solutions 360, Inc Schwabe Books Sibme Smart Girls HQ Soft Skills Matters STEM Center USA STEMfinity StoryBook Treasures Stronge & Associates **Educational Consulting** Teaching Lab Tech Goes Home The Markerboard People The Math Learning Center The National Inventors Hall of Fame The Princeton Review & Tutor.com The Walking Classroom Third Space Learning Third Week Books Title1Software TouchMath TransACT Communications, LLC Treasure Bay, Inc. Velazquez Press Visit Austin Vista Higher Learning Waterford Institute WestEd Wilson Language Training Corp. World Wildlife Fund WRITE BRAIN WORLD Zaner-Bloser, Inc. zSpace, Inc.

# 2025 NATIONAL ESEA (\*) CONFERENCE

## **TERMS AND CONDITIONS**

ALL EXHIBITING COMPANIES ARE BOUND BY THE FOLLOWING TERMS AND CONDITIONS; PLEASE REVIEW THEM CAREFULLY.

#### **CONFERENCE CONDUCT**

The National ESEA Conference is dedicated to providing an inclusive experience for all participants, regardless of race, religion, gender, gender identity and expression, sexual orientation, ability, physical appearance, age or other marginalized affiliation. During the Conference, all participants are expected to behave with common courtesy and civility; conduct themselves in a businesslike, ethical and appropriate manner; and avoid engaging in or facilitating any discriminatory or harassing behavior.

#### ELIGIBILITY

Show Management reserves the right to determine the eligibility of any product or company for inclusion in the Exhibit Hall, and may restrict exhibits with or without cause if Show Management determines the restriction is in the best interest of the Conference. Objectionable persons, items, conduct, printed matter or anything of a nature that Show Management determines detracts from the overall Conference character will be evicted. Exhibitors so restricted will not receive any refunds or reimbursement. Non-exhibiting companies or individuals are not permitted to advertise or solicit business within any Conference related areas or in conjunction with the Conference.

#### EXHIBIT SPACE ASSIGNMENT

Exhibiting companies select their own exhibit spaces on a first-come, first-reserved basis. Early selection is offered to prior year exhibitors who stayed until the official tear-down time. Exhibit space selection is available to all other companies 30 days later. Show Management reserves the right and sole discretion to alter the Exhibit Hall floor plan at any time in the best interest of the Conference.

#### **SUBLETTING**

Show Management strictly prohibits the sharing or "co-opting" of exhibit space unless companies share the same parent company, or one company is the subsidiary of the other. A request must be submitted to Show Management for approval prior to Conference and proof of affiliation is required. Exhibitors shall not assign, sublet, or share any space allocated to them, nor advertise or display goods other than those manufactured or sold by them in the regular course of their business. Space assigned to the Exhibitor is for their exclusive use.

#### PAYMENT

All exhibit and sponsorship purchases require full payment to be confirmed. Items may be held for a maximum of one 10-day period pending payment; items not paid within the 10-day period will expire and are not eligible for subsequent holds. Items selected on or after January 10, 2025 must be paid in full at the time of selection and are not eligible for a reservation period.

#### CANCELLATION

Conference participation may only be cancelled by submitting an online Exhibitor Cancellation Form. Telephone cancellations are not accepted. Sponsorships are only available to current Exhibitors. Should an Exhibitor, who is also a sponsor, cancel its exhibit space, its sponsorship will likewise be cancelled.

#### REFUNDS

All purchases include a 7-day "buyer's remorse" clause, providing a full refund for any item cancelled within seven calendar days of payment. All exhibitor items, including booths, advertising, and sponsorships are non-refundable and non-transferable outside of the 7-day period.

#### **EXHIBITOR STAFF REGISTRATIONS**

Complimentary exhibitor staff registrations are provided for each exhibit space purchased. Credentials to verify employment with an exhibiting company may be required when picking up a name badge onsite to prevent unauthorized access. Complimentary exhibitor registrations provide access to the Exhibit Hall and all Conference Sessions. Name badges are required for access to any session. Exhibitor staff registrations are non-transferable to individuals not directly affiliated with the exhibiting company. Complimentary exhibitor badges may be shared among company staff members by checking the badge in and out with Show Management for each such change.

#### **EXHIBIT HALL MOVE IN**

Move in operations may only occur during the established move in schedule on Tuesday, February 18, 2025 from 12:00 PM to 8:00 PM and Wednesday, February 19, from 8:00 AM to 9:15 AM. Exhibiting companies not occupying designated space or not moving into the booth space during the designated move-in hours may have their participation cancelled by Show Management, and such space may be reassigned for the overall benefit of the Conference without refund to the original exhibiting company.

## **TERMS AND CONDITIONS (continued)**

#### **EXHIBIT HALL MOVE OUT**

Any removal, tear down, or packing of items prior to the scheduled move out time on Thursday, February 20, 2025 at 3:00 PM will jeopardize the exhibitor's participation in future events. No goods may be removed from the building until all bills incurred by the Exhibitor are paid in full.

#### **DISPLAYS, SIGNS, BANNERS**

Signs, banners, and other display items cannot be hung across the aisles. Additionally, booth signage and furnishings may not exceed the height of the exhibit booth walls. Signs and banners may be rigged overhead only if an entire booth island has been purchased and prior written permission has been granted by Show Management.

#### NON INTERFERENCE

No exhibitor may erect walls, partitions, signage, decorations or any other obstruction that in any way interferes with the view line of any other exhibit booth. All sound used within an exhibit booth must remain at such a level to avoid interfering with neighboring exhibitors. All staff and exhibit activities must remain within the confines of the purchased exhibit booth(s). Blocking aisles or access to other booths is not permitted. Complaints about any interfering behavior will be addressed directly by Show Management and may be considered cause for termination of exhibitor participation.

#### **EMPTY CRATES AND BOXES**

To comply with fire marshal regulations, exhibitors may not store empty containers, crates, or boxes in the booth, under or within booth furniture, or behind booth draping. The official exhibition service provider will collect and store these items for later use.

#### ASSOCIATED EXHIBITOR EVENTS

All activities scheduled outside the purchased exhibit area, including meetings, special events, sales presentations, social hours, and/ or receptions planned for any Conference attendees must occur outside of Conference hours and must be approved in advance by Show Management. Any such activities not approved and/or conflicting with the Conference schedule, as determined by Show Management, will be in direct violation of these Terms and Conditions

#### **OPERATION AND CONDUCT**

Exhibitors shall not photograph or record video of another exhibit or product of another exhibitor unless such photography or videography is approved in writing by the other Exhibitor or Show Management. Exhibitors may not harass or antagonize another party or attendee. nor interfere with the activities of other Exhibitors. No area of the Conference venue shall be used for any improper, immoral, illegal or objectionable purpose. Show Management reserves the right to limit any or all exhibitor abilities and if necessary, eject any person, persons, or companies whose conduct Show Management determines to be objectionable. Complaints about any interfering behavior will be addressed directly by Show Management and may be considered cause for termination of exhibitor participation. The Exhibit Hall is limited to adults only. Exhibitors agree to comply with any protocols posted or communicated onsite by the Association, Show Management, the host venue, or any governmental authority.

#### PHOTOGRAPHY & VIDEOGRAPHY CONSENT

By attending the Conference, you acknowledge and agree that Show Management reserves the right to take photographs and record video footage of the event, which may include images or recordings of you as an attendee. You grant Show Management and its affiliates the irrevocable right to use. reproduce, publish, and distribute these photographs and video recordings, in whole or in part, for promotional purposes in future publications, marketing materials, and other media formats without compensation or prior approval. You further waive any right to inspect or approve the finished product wherein your likeness appears.

#### HEALTH AND SAFETY

Exhibitors acknowledge that in-person participation at an event is completely voluntary. In exchange for being given the opportunity to exhibit in person, exhibitors hereby waive any and all claims or causes of action against the National Association of ESEA State Program Administrators ("the Association"), Show Management, its contractors, or staff for any exposure to illness, or other harm that may result from exhibitors' in-person participation in this event. Exhibitors must be willing to adhere to any and all health and safety requirements in place at the time of the event as specified by the Association, Show Management, the host venue, or

## **TERMS AND CONDITIONS (continued)**

any governmental authority.

#### VIOLATIONS

Any company that fails to abide by these Terms and Conditions may be dismissed from Conference participation and may jeopardize the exhibiting company's participation in future events. Show Management has the right to enforce all Terms and Conditions at Exhibitor's expense. If Exhibitor defaults in the performance of any Terms or Conditions (inclusive of payment of fees, and compliance with any and all rules and requirements) Show Management, at its option, may immediately terminate exhibitor participation without refund or reimbursement. Upon such termination, the Exhibitor's rights and privileges for this event shall terminate, and Show Management shall have the right to take possession of the space occupied by the Exhibitor and to remove all persons and goods, without any liability.

#### **RELEASE OF LIABILITY**

Neither the Association of ESEA State Program Administrators, nor any of the officers, employees, agents, contractors and affiliates of such entities, nor the owners, management company, employees or representatives of the hosting platform will be responsible for any injury, loss or damage that may occur to the Exhibitor or to the Exhibitor's employees or property, prior, during or subsequent to the period covered by the exhibit. The Exhibitor expressly releases the foregoing persons and entities from, and agrees to indemnify the same against any and all claims for such loss, damage or injury arising from the negligent or willful acts or omission of the Exhibitor and its employees, agents, contractors, and invitees.

## VIRTUAL EVENT CONVERSION IF NECESSARY

Should public health guidance make in-person interaction unfeasible or unsafe, adjustment or elimination of inperson exhibits may become necessary. The health and safety of attendees, presenters, exhibitors and staff is our highest priority, and Show Management reserves the right and sole discretion to switch to an entirely virtual event and, if necessary, change the online platform at any time in the best interest of the Conference. By purchasing a physical exhibit space, Exhibitors agree that, should Show Management determine that circumstances require a shift to an entirely virtual Exhibit Hall, their exhibit space will be automatically converted to a virtual exhibit space of equal or greater value (as determined by Show Management). In such a case, the standard refund policy will remain unchanged, and no refunds will be provided outside the 7-day buyer's remorse period. In such a case, every effort will be made to refund hotel reservation purchases that no longer apply.

#### **CANCELLATION OF EVENT**

In the unlikely event that the Conference is cancelled entirely (rather than being converted to a virtual event), Show Management will refund any booth or sponsorship purchases in full, and this refund (if any) shall be the full extent of Show Management's liability arising out of such cancellation. If you have not made any payments in relation to the Conference, then Show Management shall have no liability to you arising out of such cancellation.

## TERMS AND CONDITIONS AMENDMENTS

Any additional details not specifically covered by the Terms and Conditions contained herein shall be subject to the discretionary decision of Show Management. Any such changes, amendments, or additions shall be binding equally with the other Terms and Conditions contained herein.