**NCEO and CSAI 2019 1% Cap Peer Learning Groups**

During the 2019 calendar year, NCEO and CSAI will host three Peer Learning Groups (PLGs) on topics related to the 1% state-level cap on participation in the alternate assessment based on alternate academic achievement standards (AA-AAAS). These are meant to be small groups that work together and learn with each other, with the ultimate goal of producing resources useful for them and other states as well. They are informed by and designed to be a follow-up to the 2018 1% Convening in Boston, MA and the action plans developed by state teams there, as well as to complement the ongoing 1% Community of Practice (CoP). States may choose to participate in all, some, or none of these 1% PLGs, based on their own state needs.

**What Topics will Be Addressed in the 1% PLGs?**

NCEO/CSAI will host three PLGs during 2019 to address the following three topics:

* Digging into Your Data: Building a 1% Data Analysis and Use Plan
* Guiding and Evaluating District Justifications for Exceeding the 1% Cap
* Building Capacity of IEP Teams and Parents in Making Decisions about Assessment Participation

Additional details about each of these topics is provided on the back of this sheet.

**When Will the 1% PLGs Meet?**

The three PLGs will meet sequentially, with each group convening virtually over a three-month period. State members of each PLG will determine the specific goals and meeting schedule of each PLG, with Center staff hosting the PLG platform and calls, as well as facilitating the work of the PLG. Planned months for the PLGs are:

* February – April (Feb 13, Feb 27, Mar 13, Mar 27, Apr 10, Apr 24, 2019)
* June – August (Jun 12, Jun 26, Jul 10, Jul 31, Aug 14, Aug 28, 2019)
* October – December (starting Oct 2, Oct 16, Oct 30, Nov 13, Dec 4, Dec 18, 2019)

**All PLG webinar calls will be 3:00 – 4:00 pm Eastern.**

**What Will Happen When the 1% PLGs Meet?**

The discussion and possible tools or products will be molded by the states participating in the 1% PLGs. Center staff will provide guidance and support to states, as needed, as well as host the PLG platform and calls. Center staff will also carry out requests of the PLG between meetings.

State participants in the PLG will have an opportunity to shape the structure of the PLG on the first call. The general proposed structure of the calls is:

* **Session 1**: Introduce topic, provide available guidance; elicit state questions/needs (particularly related to resources the group may want to develop collectively). These are working groups.
* **Session 2**: Learn from existing state models/resources/experiences (would need to identify and queue these up in advance)
* **Sessions 3-5**: Opportunity for states to share their own work for input and feedback, and possibly initiate development of resources.
* **Session 6**: Summarize work done to date by PLG; identify any outstanding needs of the group; develop plan for sharing with other states. Individual states may identify a need for additional TA from NCEO.

**How Do I Sign Up to Participate in a 1% PLG?**

If you are interested in being part of a PLG, please register at [https://www.surveymonkey.com/r/NCEOPLG3](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.surveymonkey.com%2Fr%2FNCEOPLG3&data=02%7C01%7C%7Ce384a09222b3420331a608d68076a0c5%7C7a41925ef6974f7cbec30470887ac752%7C1%7C0%7C636837644338546672&sdata=UuDNEqcZg1FW879ZVVUe4l4%2BQp7Xjt39AfIhOH5Wy5g%3D&reserved=0)

for one or more of the PLGs.

**Who Do I Contact if I Have Questions about the 1% PLGs?**

Contact Susan Hayes, NCEO, at [shayes@wested.org](mailto:shayes@wested.org) or 802-951-8210.

**Additional Details on Possible Focus of Each PLG**

**1. Digging into Your Data: Building a 1% Data Analysis and Use Plan**

The purpose of this first peer group is to work with each other on ways to be more concrete about how to look at state data related to the 1% cap. The group may start from the NCEO brief on this topic (see: https://nceo.umn.edu/docs/OnlinePubs/NCEO1percentBrief.pdf), but then will move quickly to identifying ways to make the process more systematic for the state, with ideas about how to use data to support actionable steps. It may include developing a data template that states could use to analyze their own data. This peer group will be most beneficial if the state team includes data managers and assessment staff as well as special education, although all participants from all state divisions are welcome.

**2. Guiding and Evaluating District Justifications for Exceeding the 1% Cap**

The purpose of this second peer group is to have states work with each other to identify what should be required in district justifications for exceeding the 1% cap, how to evaluate justifications that the state receives, and how to act on the evaluations (perhaps including a communication guide for states to use with districts). The group may start from example justifications included in the 1% CoP’s Toolkit, Tool #1, then share additional examples to form the basis for a rubric for evaluation. A goal is to develop resources that states could use in their work with districts, and potentially that districts could use to guide their own analysis of data and development of justifications.

**3. Building Capacity of IEP Teams and Parents in Making Decisions about Assessment Participation**

The purpose of this third peer group is to work with each other to develop resources that states can provide their districts so that they can work with educators and parents who participate in IEP teams meetings when they are making decisions about participation in the alternate assessment. For example, it might include the development of a principal’s guide for supporting IEP teams in their decisions about alternate assessment participation. States may wish to invite district representatives and parents to this group. A goal is to develop resources for LEAs and families for appropriate IEP team decision making.